

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: December 6, 2018

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on December 6, 2018 in Room 1F & 1G of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

Roll Call and Non-Committee member County Board Attendance: None

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Kim Nass, Corporation Counsel; Doug Ninmann, Dodge County Fair Association

Public Comment: None

Approval of the minutes from the November 1, 2018 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Richard Fink and seconded by Mark Roesch. Motion carried.

Discuss and take action on Resolution for the Dodge County Youth Building A motion was made by Cathy Houchin and seconded by Mark Roesch to recommend to send the Resolution to the County Board. Motion carried.

Report on J-Pod the last move of inmates will be on or before December 18, 2018.

Report on Consultant for Air Conditioning at the Dodge County Legal Services Building and, update progress of the project we received a contract from Agnes Young to draw up specs, and get ready to go out for bids in the amount of \$12,500. A motion was made by Richard Fink and seconded by Kevin Burnett to hire Agnes Young for air conditioner in the amount of \$12,500. Motion carried.

Update on the Dodge County Detention Facility Air Conditioner repairs the repairs are complete.

Discuss and take action for sprinkler piping and soffit demo and repair at the Dodge County Courthouse the piping had pin holes which caused water to leak out of the pipes. Hooper did a repair on the section of pipe that was leaking but the pipes will need to be replaced because of evidence of corrosion in the remaining system. The quote from Hooper to remove piping, and associated sprinkler heads was \$22,550 for Black Scheduled 10 piping, and \$9,500 for the nitrogen generator. The Quote from Maas Brother was \$9,750 to cut access into the soffit to get to pipes, and restore. A motion was made by Richard Fink and seconded by Kevin Burnett to hire Hooper, and Maas Brothers to replace piping in the amount not to exceed \$45,000. Motion carried.

Discuss and take action on quote received from Sure Fire on AHU repairs at the Dodge County Justice Facility the quote from Sure Fire to do repairs on the AHU was around \$10,000. A motion was made by Cathy Houchin and seconded by Richard Fink to hire Sure Fire in the amount not to exceed \$11,000. Motion carried.

Discuss and take action on purchase and repair of the Alto Sham oven door at the Dodge County Detention Facility, using Jail Improvement Funds the glass on the door broke, the warranty was up so we had to buy a new door in the amount of \$3825. A motion was made by Kevin Burnett and seconded by Richard Fink to recommend to send to the Finance Committee to use Jail Improvement Funds. Motion carried.

Report on railing at the Dodge County Legal Services Building railing is completed.

Update on Budget we do have funding for projects that need to be completed.

Maintenance updates at the Dodge County Detention Facility, and the Dodge County Administration Building at the Dodge County Detention Facility the Alto Sham door was replaced. H-Pod is back in service, and LED lights were put in the locker room. H-Pod countertops have been replaced. A card reader is being installed at the loading dock. At the Dodge County Administration Building the floors in the auditorium have been waxed. Maintenance staff patched holes, and primed walls in the auditorium. The walls in the auditorium have been painted. The Central Service employee is retiring at the end of the year. The Physical Facilities Administrative Secretary will be helping out with the mail until further decisions are made.

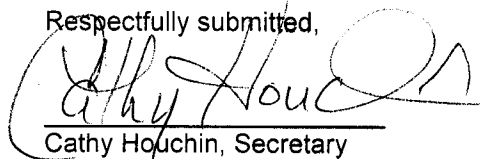
Future Agenda Items J-pod update, tour J-Pod, list of storage items in J-pod from the Sheriff, Sheriff needs for parking when J-pod gets taken down, maintenance department time off requests.

Determine Next Meeting Date and Time Thursday January 3, 2019 at 4:30 p.m.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cathy Houchin", written over a horizontal line.

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.